



## Facilities & Engineering Manager

We are looking for a driven individual to join us as the **Facilities & Engineering Manager** at our site at Edinburgh BioQuarter.

We are a world-leading contract manufacturing and development organisation, specialising in the field of cellular therapies, advanced therapeutic medicinal products and regenerative medicine.

At RoslinCT, we perform cutting edge therapy discovery and manufacture with a focus on stem cell therapies for clinical trials across Europe and the US. We have embarked on an exciting period of growth and are now recruiting across all our teams to support our expansion. This position of Facilities & Engineering Manager forms a key part of that growth.

### **The Role:**

Reporting to the Head of Facilities, you will join the rapidly expanding Facilities & Engineering team to manage our ongoing facility expansion projects and lead our engineering maintenance and troubleshooting schedule. The ideal candidate will have experience in equipment, buildings and infrastructure construction and engineering, ideally within the pharmaceutical, biotechnology or manufacturing industries.

### **Responsibilities:**

You will be responsible for all aspects of our facilities management and site maintenance and troubleshooting engineering. To this end, your responsibilities will be varied but will include;

- Maintenance and troubleshooting of cleanroom facilities, Air Handling units, LN2, medical gasses, hydraulics and pneumatics and other equipment to meet operational demands and Good Manufacturing Practice (GMP) requirements.
- Direction, co-ordination and planning of maintenance and repair schedules to ensure minimum disruption to the operation through a schedule of planned preventative maintenance and unplanned maintenance/repairs.
- Direct, co-ordination and planning of essential services such as PAT testing, security, IT, cleaning, waste disposal and recycling to meet operational demand requirements.
- Responding appropriately to emergencies or urgent issues as they arise and managing consequences.
- Co-ordination and leading of one or more teams to cover various areas of responsibility.
- Calculation and comparison of costs for required goods or services to achieve maximum value for money, and to plan future development in line with strategic business objectives.
- Preparation of documents to put out tenders for contractors, and project management, supervision and co-ordination of work of contractors.
- Review and approval of contractors risk assessments and method statements for work onsite, and checking that work has been completed satisfactorily.
- Establish a programme to bring facility and equipment maintenance activities in-house appropriate.

- Set up and establish permit to work system for all works on site, including LOTO and safe isolation procedures. Set up and maintain staff shift patterns to ensure full coverages of core activities.
- Training staff in facility and equipment procedures, and to manage and lead change to ensure minimum disruption to core activities.
- Ensuring buildings meet H&S requirements and that facilities comply with relevant safety legislations, and to plan best allocation and utilisation of space and resources.
- Collaboration with Supply Chain and Validation teams on procurement of new equipment and validation of facilities and equipment, respectively.
- To spearhead the growth, development and shaping of the Facilities & Engineering team as RoslinCT expands.

#### **Values:**

A key part of working at RoslinCT is being able to embody our company values, which are integral to the work we do here. As such, you should be able to demonstrate:

- Passion for customer satisfaction
- Ability to support a 'one team' approach
- Great communication
- Commitment to personal growth and development
- Accountability for your work.

#### **Skills and Experience:**

The ideal candidate will demonstrate experience in;

- Maintenance and troubleshooting of Air Handling, LN2, compressed air, medical gasses, hydraulics and pneumatics associated with the manufacturing, construction and power environments.
- The application of engineering principles and techniques to the solution of equipment, buildings and infrastructure.
- Preparation of engineering specifications, statements of work, and estimates for a wide range of facility related projects.

#### **Behaviours:**

The ideal candidate should also be able to demonstrate;

- Exceptional organisational and planning skills with the ability to plan ahead whilst delivering to deadline.
- Excellent communication and interpersonal skills and a proven track record in maintaining effective relationships and working with a wide range of people.
- Excellent oral and written communication skills; able to explain technical or complex concepts in a clear format.
- Proven logic and decision making abilities, critical thinking skills.
- Excellent administration and record keeping skills.
- Ability to learn and share knowledge with the management team and the wider team where appropriate.
- Excellent attention to detail.
- A determination to succeed, with a 'can do attitude'
- A determination to continually develop and improve standards.
- Ability to create a positive environment through self-awareness and social skills.
- Ability to take responsibility for setting high standards and looks at the bigger picture to recognise the impact of actions.
- Emotional resilience and an ability to work under pressure with good humour.

**Benefits:**

In addition to a competitive salary and the opportunity to join an exciting, rapidly expanding company delivering life-changing therapies, we can offer:

- Group Personal Pension Plan: 3% Employee contribution with an Employer contribution of initially 5% for the first year of joining the scheme then a 1% increase per year until a maximum of 8% is reached.
- Group Life Cover, 3X Salary.
- Health4All Cash Plan: Claim cash back towards dental check-ups and treatment, new glasses, contact lenses and therapy treatments such as physiotherapy and chiropody and more.
- Employee Assistance Programme.
- 31 days annual leave with an extra day from 3 years' service and a further day from 5 years' service.
- 4 days public holidays leave.

**Location:**

We are based at Edinburgh BioQuarter, which acts as a hub for Scottish Life Science with close links to the University and the Royal Infirmary.

**To apply, please send your CV, cover letter and salary expectations to [jobs@roslinct.com](mailto:jobs@roslinct.com). Please note we are currently unable to provide sponsorship for visas to work in the UK and can therefore unfortunately only consider applications from those with eligibility to work in the UK.**